



Front Cover



STARTED

COMPLETED

5 1306

Instructions Sheet  
(Inside Front Cover)

Vehicle Checks

Engine compartment

- Oil :  
Power steering fluid:
- Check levels on dipstick, clear of contaminants  
Check levels are consistent with vehicle manual recommendations
- Coolant:  
Brake fluid:
- Ensure engine is cool, check the label for instructions  
Check levels are consistent with vehicle manual recommendations
- Screen wash:
- Top up levels before long journeys, add anti-freeze in winter months
- Battery:
- Check levels and condition are consistent with vehicle manual recommendations

General Condition

- Windows:
- Clean, clear of cracks or chips, side windows operating freely
- Wipers:
- Clean, free moving, cleans full windscreen, washer jets operating
- Lights:
- Headlights, parking, indicators, brake, reversing and fog all in good order
- Mirrors:
- Positioned correctly, providing clear vision, clean, undamaged
- Tyres:
- Pressure and tread depth satisfactory, free from cuts/nails etc, spare in good condition
- Seats:
- Belts working correctly and free from damage, seat adjustment in good order

Accessories

- Documentation:
- Legal documentation, tax disc, breakdown cover, vehicle manual etc
- Safety kits:
- First aid kit, breakdown kit, wheel lock key.

Inspector Notes:

Please refer to your vehicle manual if you have any uncertainties. Inform your fleet manager of any concerns before driving.

“Safe driving starts here, check that your vehicle is good to go”



Checklist

Vehicle safety checklist

Inspection Date:Time:

Inspector:Location:

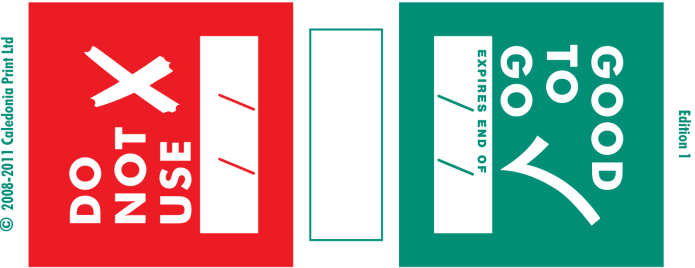
Vehicle Registration:Mileage:

Inspection type:

DailyWeeklyMonthlyOther

	✓	✗	Comment
Oil			
Power steering fluid			
Coolant			
Brake fluid			
Screen wash			
Battery			
Windows			
Wipers			
Bulbs			
Mirrors			
Tyres			
Seats			
Documentation			
Safety kits			
Good to Go Safety Pod			

Inspector notes / Corrective actions required:



Edition 1