



Front Cover





Fixed  
Scaffolding  
Safety Check Book

STARTED

COMPLETED

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Instructions Sheet  
(Inside Front Cover)  
Fixed Scaffolding Checks

**Paperwork:** Hand-over certificate received detailing limitations of use.

**Tubes:** Not bent, corroded, distorted or split. Ends cleanly cut.

**Boards:** In good condition, banded at both ends, not excessively split or warped, no saw cuts, no vehicle tyre marks.

**Fittings:** Tight, load bearing as necessary, nuts should have a free-running fit.

**Toeboards:** Installed on platforms with risk of falling objects. Min height of 150mm.

**Guardrails:** Min height of 950mm with intermediate guardrail limiting the gap to a max 470mm.

**Transoms/Putlogs:** Max. spacing of 1.2m. Swaged ends fully inserted into brickwork (putlogs).

**Standards:** Plumb, secured at all nodes, centres dependent upon load class.

**Ledgers:** Horizontal and secured to standards using load bearing couplers.

**Ties** Evenly distributed, horizontally and vertically, spacing not greater than 4m. Masonry anchor ties subjected to ‘pull out’ tests. Ties secured using load bearing couplers.

**Braces:** **Ledger bracing:** Fixed at alternate pairs of standards in all lifts, except the two end adjacent working lifts.  
**Facade bracing:** Fixed at least every six bays with tubes set at between 35° and 55°. Fitted over at least two ledger braced bays in every six to the full height of the scaffold.  
**Plan bracing:** Fitted as one braced panel every twelve bays and every four lifts.

**Joints:** Staggered between lifts for standards and bays for ledgers. Fixed using joint pins or sleeve couplers.

**Footings:** Foundations prepared and maintained. Base plates below standards in good condition. Sole boards of sound condition and spanning two standards.

**Ladders:** Free from defects, secured to prevent twisting. Extends at least five rungs above platform.

**Attachments:** No distortion or flaws, moving parts well maintained, no components missing, stable and not overloaded. Fixed only to structures designed for their use.

**Scaffolder:** Trained, harnesses worn/used/checked.

Load Class	Duty	UDL	Max Bay Length
1	Inspection/light duty	0.75 kN/m²	2.7 m
2	Light duty	1.50 kN/m²	2.4 m
3	General purpose	2.00 kN/m²	2.1 m
4	Heavy duty	3.00 kN/m²	1.8 m



Checklist

Fixed scaffolding safety checklist

Inspection Date:

Time:

Inspector:

Location:

Inspection type:

Before first use

Daily

7 day

After alteration

Exceptional event

	✓	✗	Comment
Paperwork			
Tubes			
Boards			
Fittings			
Toeboards			
Guardrails			
Transoms/Putlogs			
Standards			
Ledgers			
Ties			
Braces			
Joints			
Footings			
Ladders			
Attachments			
Scaffolder			
GOOD TO GO pod			
Inspector notes:			

Structure to be used for load class:

1

2

3

4

DO NOT USE

GOOD TO GO

EXPIRES END OF

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Edition 2